

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Check Details:

Check Number: E0108146

Check Amount: \$ 12,205.11

Check Date: 6/17/2025

Invoice Details:

Invoice Number: BE35002744A

Invoice Date: 6/11/2025

PO Number: P0017660

Voucher Number: V0889181

Document Type: AP Invoice

Document Below



Original Bill

Bill Number BE35002744A

Bill Date 6/11/2025

Due Date 8/9/2025

Terms Net 60

Sales Order SE35002744

Sales Person Sue Franzen

Proforma Premiums

Telephone: 630-844-3147

Email: sue.franzen@proforma.com**Sold To**

Diana Lopez
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-3249
lopezd3143@cod.edu

Shipped To

College of DuPage
Diana Lopez
Rec #P0017660
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0017660**Customer Reference: Embroidered Apparel**

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Ladies Polo	PA Cotton Blend Pique Polo Black COD embroidered left chest in white 10 small 10 medium 10 large 10 xlarge	40	40	0	17.0000	Each	-	\$680.00
Ladies Polo 2x	PA Cotton Blend Pique Polo Black 10 2xlarge	10	10	0	19.0000	Each	-	\$190.00
Color block Polo	Sport Tek Color Block Polo - Ladies Forest Green/White 10 small 10 medium 10 large 10 xlarge	40	40	0	17.0000	Each	-	\$680.00
Color block 2xlarge	Sport Tek Color Block Polo - Ladies Forest Green/White 10 2xlarge	10	10	0	19.0000	Each	-	\$190.00
Men's Polo	Sport Tek PosiCharge Racer Mesh Pocket Polo Black 10 small 10 medium 10 large 10 xlarge	40	40	0	17.0000	Each	-	\$680.00

Remittance Advice - Shown on last page

Billed Customer #	Bill Number	Bill Date	Amount Due
Continued	Continued	Continued	Continued

Customer PO: P0017660								
Customer Reference: Embroidered Apparel								
Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Men's Polo 2x	Sport Tek PosiCharge Racer Mesh Pocket Polo Black	10	10	0	19.0000	Each	-	\$190.00
	10 2xlarge							
Men's Performance Polo	PA Silk Touch Performance Polo Men's Dark Green	40	40	0	16.0000	Each	-	\$640.00
	10 small							
	10 medium							
	10 large							
	10 xlarge							
Men's Performance Polo 2x	PA Silk Touch Performance Polo Men's Dark Green	10	10	0	18.0000	Each	-	\$180.00
	10 2xlarge							

Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:
\$3,430.00	\$190.00	-	\$3,620.00	-	-	\$3,620.00 USD

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

Thank you for your business!

Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35002744A	6/11/2025	\$3,620.00 USD

BILL TO:

College of DuPage

Accounts Payable

425 Fawell Blvd.

Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma

P.O. Box 640814

Cincinnati, OH 45264-0814

Sue Franzen <sue.franzen@proforma.com>

[External] Purchase Order P0017660 - Bill #BE35002744A from Proforma Premiums

Sue Franzen <sue.franzen@proforma.com>

Wed, Jun 11, 2025 at 06:16 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached is the following bill(s):

Customer Bill: BE35002744A | 3620.00 USD | 06/11/2025 | PO #: P0017660

Please let me know if you have any questions or need additional information.

Thank you very much for your business.

Sue Franzen
Owner
(630) 844-3147
Proforma Premiums
<http://www.proforma.com/premiums>

1 attachment

Customer_Bill_BE35002744A.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Check Details:

Check Number: E0108146

Check Amount: \$ 12,205.11

Check Date: 6/17/2025

Invoice Details:

Invoice Number: BE35002750A

Invoice Date: 6/12/2025

PO Number: P0017704

Voucher Number: V0888735

Document Type: AP Invoice

Document Below



Original Bill

Bill Number BE35002750A

Bill Date 6/12/2025

Due Date 8/10/2025

Terms Net 60

Sales Order SE35002750

Sales Person Sue Franzen

Proforma Premiums

Telephone: 630-844-3147

Email: sue.franzen@proforma.com**Sold To**

Princess White
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-2485
whitep144@cod.edu

Shipped To

College of DuPage
Princess White
Rec #P0017704
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0017704**Customer Reference: Carabiner, Highlighters, Bags, Flags**

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Carabiner Key Tag	Steel Carabiner Key Tag Red White imprint	650	650	0	1.6500	Each	-	\$1,072.50
set-up	set-up charge	1	1	0	50.0000	Each	-	\$50.00
Highlighters	4 in 1 mini highlighter set Natural Black imprint	250	250	0	1.3500	Each	-	\$337.50
set-up	set-up charge	1	1	0	40.0000	Each	-	\$40.00
Sticky Flags	Sticky Flags Natural Black imprint	400	400	0	0.4900	Each	-	\$196.00
set-up	set-up charge	1	1	0	40.0000	Each	-	\$40.00
Drawstring	Drawstring bag Black White imprint	400	400	0	1.8900	Each	-	\$756.00
set-up	set-up charge	1	1	0	60.0000	Each	-	\$60.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$2,552.00	\$248.00	-	\$2,800.00	-	-	\$2,800.00 USD		

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

Thank you for your business!

Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35002750A	6/12/2025	\$2,800.00 USD

BILL TO:

College of DuPage
Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
P.O. Box 640814
Cincinnati, OH 45264-0814

Sue Franzen <sue.franzen@proforma.com>

[External] Purchase Order P0017704 - Bill #BE35002750A from Proforma Premiums

Sue Franzen <sue.franzen@proforma.com>

Thu, Jun 12, 2025 at 09:14 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached is the following bill(s):

Customer Bill: BE35002750A | 2800.00 USD | 06/12/2025 | PO #: P0017704

Please let me know if you have any questions or need additional information.

Thank you very much for your business.

Sue Franzen
Owner
(630) 844-3147
Proforma Premiums
<http://www.proforma.com/premiums>

1 attachment

Customer_Bill_BE35002750A.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Check Details:

Check Number: E0108146

Check Amount: \$ 12,205.11

Check Date: 6/17/2025

Invoice Details:

Invoice Number: BE35002758A

Invoice Date: 6/12/2025

PO Number: P0017826

Voucher Number: V0888734

Document Type: AP Invoice

Document Below



Original Bill

Bill Number BE35002758A
Bill Date 6/12/2025
Due Date 8/10/2025
Terms Net 60
Sales Order SE35002758
Sales Person Sue Franzen

Proforma Premiums

Telephone: 630-844-3147
Email: sue.franzen@proforma.com

Sold To

Alyssa Johnson
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-2800
johnsona@1053.cod.edu

Shipped To

College of DuPage
Alyssa Johnson
Rec #P0017826
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0017826

Customer Reference: Northwoods Cooler Bag - Emb.

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Northwoods Cooler	Northwoods Cooler Bag White/Black Embroidered	25	25	0	35.0000	Each	-	\$875.00

Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:
\$875.00	\$132.76	-	\$1,007.76	-	-	\$1,007.76 USD

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

Thank you for your business!

Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35002758A	6/12/2025	\$1,007.76 USD

BILL TO:

College of DuPage
Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
P.O. Box 640814
Cincinnati, OH 45264-0814

Sue Franzen <sue.franzen@proforma.com>

[External] Purchase Order P0017826 - Bill #BE35002758A from Proforma Premiums

Sue Franzen <sue.franzen@proforma.com>

Thu, Jun 12, 2025 at 10:25 PM UTC

CC:

BCC:

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Attached is the following bill(s):

Customer Bill: BE35002758A | 1007.76 USD | 06/12/2025 | PO #: P0017826

Please let me know if you have any questions or need additional information.

Thank you very much for your business.

Sue Franzen
Owner
(630) 844-3147
Proforma Premiums
<http://www.proforma.com/premiums>

1 attachment

Customer_Bill_BE35002758A.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Check Details:

Check Number: E0108146

Check Amount: \$ 12,205.11

Check Date: 6/17/2025

Invoice Details:

Invoice Number: BE35002731A

Invoice Date: 6/12/2025

PO Number: P0017466

Voucher Number: V0889170

Document Type: AP Invoice

Document Below



Original Bill

Bill Number BE35002731A
Bill Date 6/12/2025
Due Date 8/10/2025
Terms Net 60
Sales Order SE35002731
Sales Person Sue Franzen

Proforma Premiums

Telephone: 630-844-3147
Email: sue.franzen@proforma.com

Sold To

Jennifer Butler
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-3802
butlerj61@cod.edu

Shipped To

College of DuPage
Jennifer Butler
Rec #P0017466
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0017466

Customer Reference: Gavel, Bottle, Stress Ball

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Sport Bottle	Translucent Smoke Sport Bottle Exact repeat	250	250	0	1.8500	Each	-	\$462.50
repeat	repeat set-up charge	1	1	0	25.0000	Each	-	\$25.00
Gavel Stress	Gavel Stress Reliever One color imprint in black	250	250	0	2.4900	Each	-	\$622.50
set-up	set-up charge	1	1	0	15.0000	Each	-	\$15.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$1,125.00	\$292.35	-	\$1,417.35	-	-	\$1,417.35 USD		

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Thank you for your business!

Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35002731A	6/12/2025	\$1,417.35 USD

BILL TO:

College of DuPage
Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
P.O. Box 640814
Cincinnati, OH 45264-0814

Sue Franzen <sue.franzen@proforma.com>

[External] Purchase Order P0017466 - Bill #BE35002731A from Proforma Premiums

Sue Franzen <sue.franzen@proforma.com>

Thu, Jun 12, 2025 at 10:30 PM UTC

CC:

BCC:

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Attached is the following bill(s):

Customer Bill: BE35002731A | 1417.35 USD | 06/12/2025 | PO #: P0017466

Please let me know if you have any questions or need additional information.

Thank you very much for your business.

Sue Franzen

Owner

(630) 844-3147

Proforma Premiums

<http://www.proforma.com/premiums>

1 attachment

Customer_Bill_BE35002731A.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Check Details:

Check Number: E0108146

Check Amount: \$ 12,205.11

Check Date: 6/17/2025

Invoice Details:

Invoice Number: BE35002717A

Invoice Date: 6/12/2025

PO Number: P0017204

Voucher Number: V0889169

Document Type: AP Invoice

Document Below



Original Bill

Bill Number BE35002717A
Bill Date 6/12/2025
Due Date 8/10/2025
Terms Net 60
Sales Order SE35002717
Sales Person Sue Franzen

Proforma Premiums

Telephone: 630-844-3147
Email: sue.franzen@proforma.com

Sold To

Princess White
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-2485
white144@cod.edu

Shipped To

College of DuPage
Princess White
Rec #P0017204
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0017204

Customer Reference: Cloths, Stress Balls, Lanyards

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Cloth	Microfiber Cloth 6x7 Cloth, PVC pouch	1,000	1,000	0	1.1000	Each	-	\$1,100.00
set-up	set-up charge	1	1	0	50.0000	Each	-	\$50.00
Push Pop	Push Pop Ball White imprint 195 black 227 teal 228 bright pink 100 forest green	750	750	0	1.8000	Each	-	\$1,350.00
set-up	set-up charge	1	1	0	60.0000	Each	-	\$60.00
Lanyard	3/4 Polyester Lanyard with Slide Buckle Release and Split Ring Black White imprint	500	500	0	1.7500	Each	-	\$875.00
set-up	set-up charge	1	1	0	45.0000	Each	-	\$45.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$3,480.00	\$300.00	-	\$3,780.00	-	-	\$3,780.00 USD		

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Please indicate on your remittance the bill numbers to which the payment is to be applied.

Thank you for your business!

Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35002717A	6/12/2025	\$3,780.00 USD

BILL TO:

College of DuPage
Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
P.O. Box 640814
Cincinnati, OH 45264-0814

Sue Franzen <sue.franzen@proforma.com>

[External] Purchase Order P0017204 - Bill #BE35002717A from Proforma Premiums

Sue Franzen <sue.franzen@proforma.com>

Thu, Jun 12, 2025 at 10:36 PM UTC

CC:

BCC:

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Attached is the following bill(s):

Customer Bill: BE35002717A | 3780.00 USD | 06/12/2025 | PO #: P0017204

Please let me know if you have any questions or need additional information.

Thank you very much for your business.

Sue Franzen
Owner
(630) 844-3147
Proforma Premiums
<http://www.proforma.com/premiums>

1 attachment

Customer_Bill_BE35002717A.pdf